

Expectations of Programme Board for Papers to Support Decision Making

The following table sets out for discussion a proposed schedule of reports that will be required to be submitted to the Programme Board and other Future Fit work streams to support the decision making process

Report or Paper	Lead individual	Purpose	Timescales
Post Consultation Analysis Report	Chair SRO Lead Pam Schreier	To set out analysis of the consultation process	1. Draft for SROs October 2. Draft for CCG Boards and Programme board November
NHSE Assurance issues Follow up Report	Chair SROs Programme lead Debbie Vogler	To provide assurance to the programme Board that all issues raised are sufficiently addressed or there is a plan to address	1. Update November 2018 Programme Board 2. Final version January 2019 Programme Board
Board caveats in PCBC Follow up Report	Chair SROs Programme Lead Debbie Vogler	To provide assurance to the programme Board that all issues raised are sufficiently addressed/ there is a plan to address	1. Update November 2018 Programme Board 2. Final version January 2019 Programme Board
Specialised commissioning Engagement Report	Lead Debbie Vogler	To set out Specialised commissioning support for model of care and any issues related to trauma and maternity (forms part of NHSE assurance issue)	November 2018
Travel & Transport activity and mitigation Plan	Chair Barry Thurston Programme Lead Phil Evans	To address how at the implementation stage, any adverse impacts may be mitigated for public transport To provide modelling on emergency and non-emergency transport and any potential financial consequences	1. Monthly updates to IIA steering group and Programme Board 2. Update to September Programme board 3. Draft report October Programme board 4. Final Travel & Transport activity and mitigation plan December 2019
Quality Impact Assessment Report	Chair Bev Tabernacle Programme Lead Elaine Andrews	To ensure that the key service changes proposed in the options have had a Service level Quality and equalities impact assessment pre decision making and that Boards are assured impacts are sufficiently mitigated	1. Monthly updates to IIA 2. Schedule Approved by Clinical Strategy Group October 2018 3. Prioritised services to programme Board by November 2018 4. Completed by December
LMS I Interdependencies	Chair Chris Morris Programme lead Fiona Ellis	To set out interdependencies of transformation plans and how they contribute to mitigating impacts identified in the W&C IIA	Report to IIA Group July Report to Programme Board September

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Equalities Impact Analysis and Mitigation Plan	Programme Leads Pam Schreier; Sarah Makin	To set out consultation findings on impacts of the 9 protected characteristics plus the additional agreed 4 characteristics of rurality welsh speaking, deprivation and gypsy travellers groups and address how any disproportionate or differential impacts could be mitigated	<ol style="list-style-type: none"> 1. Monthly updates to IIA and Programme Board 2. Phase 1 report July Programme Board 3. Phase 2 report September 4. Phase 3 Final report November
Workforce Transformation and Impact Mitigation	Chair Victoria Maher Programme Lead Sara Edwards	To assure on key workforce impacts identified in PCBC and delivery of key milestones of the workforce transformation plan including shift to community.	<ol style="list-style-type: none"> 1. Updates to IIA Group July 2. Report to Programme Board September 2018 3. Final report November
Out of Hospital Programme Interdependencies	Julie Davies Lisa Wicks Fran Beck Anna Hammond	To set out the OOH care vision interdependencies with acute model and how the OOH care will support a shift in acute activity into the community and how it will be implemented together with detailed activity timescales and costs	<ol style="list-style-type: none"> 1. public narrative and case studies by August 2. Monthly report to IIA 3. Draft report to Programme Board November 4. Final report December 2018
Urgent and Emergency care Interdependencies	Phil Evans Claire Old	To set out how the urgent and emergency care transformation programme will transform services, align with the future model set out in the preferred options and contribute to any mitigation of reconfiguring the acute hospital emergency and urgent care service	<ol style="list-style-type: none"> 1. Paper to November Programme Board meeting 2. Draft DMBC content December 2018
Revised financial affordability Plans	Chair Claire Skidmore Leads FDs	To set out post consultation and mitigation discussions, any revised financial plan. To Assure on affordability	<ol style="list-style-type: none"> 1. Draft paper for November CCG Board meeting 2. Draft DMBC content
DMBC	Chair SRO Programme Lead Debbie Vogler	Incorporation of "all of the above into DMBC"	<ol style="list-style-type: none"> 1. First Draft for CCG Boards December 2018 2. 2nd Draft January 2019 for approval 3. Final Draft JC February
Recommendations from Programme Board To Joint Committee	Chair SRO Lead Debbie Vogler	Set out the recommendations to the Joint Committee taking into account the content of the DMBC	January 2019